



CITY OF ALBUQUERQUE
OLD TOWN PORTAL MARKET ADVISORY BOARD
December 7, 2016 - Minutes

Board Members: Denise Pepin, Lisa Carrillo, Alex Nunnally, Betty Panos, Stella Naranjo
Citizens: Ramona Tafoya
City Representative: James S. de Champlon

Denise Pepin established that there was a quorum and called the meeting to order at 5:11 p.m.

Lisa Carrillo motioned to approve the Agenda; the motion was seconded and approved unanimously.

Lisa Carrillo motioned to approve the Minutes from the September 21, 2016 meeting, the motion was seconded and approved unanimously.

Clarification of the Acceptable Use of Premanufactured Complex Shaped Beads: After some discussion it was agreed that the guidelines as established in the 9/21/16 Board meeting be enforced with some minor modifications, along with an attempt to simplify the overall language in order to allow for a better understanding of the guidelines. Please find the updated guidelines attached.

Portal Managers Report: The Space 15 – 14 – 13 Security Shift has been successfully used several times, we will continue to use this rule and review how well it has worked at the March 15, 2017 Board meeting. If an artisan/vendor is interested in shifting from space 15, 14 or 13, to the lowest numbered space available after the 9:30 a.m. reassignment, they must make that interest known to the Portal Market Manager immediately after the 9:30 a.m. reassignment is completed.

We have an ongoing issue with the use of radios on the Portal. Traditionally the personal use of radios has been allowed, the problem arises when a neighbor is not enjoying the experience to the same extent as the person with the radio. The Board generally agreed that one last attempt should be made to accommodate the use of radios on the Portal, with the understanding that an artisan/vendor playing a radio must:

1. Keep the volume of the radio down to a level appropriate for just that person and their vending space, and not at a volume to “share” with the rest of the Portal.
2. Turn down or turn off their radio, without condition, delay, or attitude, at the request of any other artisan/vendor or the Portal Market Manager.

New Business: Lisa spoke with a representative from Parks (while putting up the Christmas tree) and Parks indicated that they might have a better fence for surrounding the Christmas tree and also that Parks might be responsive to some combination of tree trimming and or the replacement of the Christmas tree. Lisa indicated that she would follow up with the contact information that was made available to her.

Denise Pepin announced the meeting adjourned. The next meeting is scheduled for January 11, 2017.

**Handcrafted Jewelry Guidelines Regarding
The Use of Premanufactured Complex Shape Beads and Centerpieces
Based on standards set by the
Old Town Portal Market Advisory Board
As of December 7, 2016**

Stringing beads from loose stock or unfinished strands is allowed with the following exceptions.

1. Premanufactured special shaped beads (including but not limited to pendant shaped beads, charms and or beads representative of iconic symbols such as hearts, crosses, and animal shapes (beads that exhibit executed art/design work, other than general shaping not executed by the craft-person)) may only be used:
 - A. As a Centerpiece (the Focal Point of a piece) after having been significantly altered by the Craft Unit.
 - B. As a multiple of two (2) or more similarly shaped beads where the overall piece has been enhanced with additional craft-work done by the craft unit.
2. Stringing Liquid Silver is allowed without restriction.
3. Restringing an already finished product without significant alteration is not allowed.
4. Slabs must be made by or significantly altered by the craft unit.
5. Premanufactured inlay cabs are only allowed when set into handcrafted silver or a setting that requires a similar degree of craftsmanship on the part of the craft unit.
6. Mosaic or Inlaid shells must be made by the craft unit.
7. Items that have silver (or other metal) work must be made by the craft unit, with the exception that premanufactured silver (or other metal) findings and or simple shaped beads may be used.
8. When using premanufactured materials and or raw materials that are made of plastic or block the piece must be labeled "PLASTIC".